

# Payment Schedule & Policies

## CUNY-BC in China Program

Summer 2012 (Tentative dates: May 31–June 27, 2012)

Application Deadline: March 19, 2012

### Total estimated program cost: only \$3,150, which includes

1. round trip international airfare (New York to Beijing; Shanghai to New York; departures from other U.S. cities for a small airfare add-on of about \$70)
2. hotel rooms in all the cities in China (double occupancy, single room for extra \$700)
3. transportation within and between the cities in China and
4. admission tickets to scenic spots in 5 famous Chinese cities (travel and sightseeing in China are arranged by professional travel agencies)

### Cost not included:

1. visa
2. insurance (about \$40 for most students; not needed if your insurance covers international travel)
3. CUNY tuition
4. tips & personal expenses

### Payment Due Dates:

1. \$450, security deposit, due with application before/on March 19, 2012 (in money order or bank cashier's check only)
  - a. Non-refundable if you are accepted into the program
  - b. A \$30 late fee applies to applications received after the (extended) deadline
2. \$1,400, second payment due March 26, 2012 (in money order, bank cashier's check or by credit card)
  - a. Payment after the due date may mean an additional charge for international airline tickets
  - b. Airline tickets purchased are not refundable or transferable
  - c. There is a fee of \$30 per week for late payment
3. \$1,300, final payment due April 20, 2012 (in money order, bank cashier's check or by credit card)
  - a. Half of the final payment is refundable for cancellations made, in writing, before April 27, 2012
  - b. None is refundable if the participant cancels the trip, in writing, on/after April 27, 2012
  - c. There is a fee of \$50 per week for late payment

\* If the majority of the group choose to make the side trip to Yellow Mountain, this arrangement will become mandatory so that the whole group, after the 3-week stay in Nanjing, will skip Suzhou and make a side trip to Yellow Mountain, with a stop in Hangzhou (for an additional \$235) before arriving in Shanghai.

### Notes:

1. No personal checks are accepted. All payments must be ***in money order or bank cashier's checks*** payable to "Brooklyn College."
2. Payments by credit card are subject to a non-refundable 2.65% convenience fee.
3. Payments by credit card are acceptable, subject to a 2.65% non-refundable convenience fee.
4. For payment questions, contact Ms. Leah Chajeczki, Enrollment Services Center, (718) 951-5000 ext 1499, [leahc@brooklyn.cuny.edu](mailto:leahc@brooklyn.cuny.edu)
5. All bounced payments will be subject to a fee of \$30.00; Late fees will apply to actual payment made after the deadline.
6. If the exchange rates between US and Chinese currencies change by more than 2%, or, if the airline ticket fare goes up by 2% more than the estimated fare, the trip organizer reserves the right to adjust the trip cost accordingly.

All (except the 1<sup>st</sup>) payments are to be delivered or mailed to the following address:

Bursar Office (Study Abroad in China)  
Enrollment Services Center  
Lobby of West Quad Building  
Brooklyn College, the City University of New York  
2900 Bedford Avenue  
Brooklyn, NY 11210

You should indicate in the memo that this payment is for the China trip.